



Living In Familiar Environments

**Benefits Management Corporation and  
Living in Familiar Environments**

**P O Box 168045 • Sacramento, CA 95816**

**P O Box 11012 • San Jose, CA 95103**

**[www.webpayee.com](http://www.webpayee.com) \* Phone (866) 622-3098 \* Fax (866) 606-3248**

## Bill Payment Request

I request and authorize Benefits Management Corporation and LIFE to make payments to the vendor listed below.

\_\_\_\_\_  
(vendor name and address)

I understand the following:

- Invoices from the vendor listed above must be mailed directly to BMC/LIFE at one of the post office boxes shown below.
  - Invoices not received directly at one of the post office boxes below will be returned, if submitted.
  - It is my responsibility to ensure invoices are mailed in a timely manner so that they can be paid on-time.
- BMC/LIFE does not have authority to contact the vendor listed above on my behalf.
  - It is my responsibility to ensure BMC/LIFE has current account information in order to make payments to the vendor listed above.
- Invoices from the vendor listed above will be paid AFTER my regular expenses, such as shelter, utilities, food, and clothing are paid.
- Invoices from the vendor listed above will be paid only if there are sufficient funds in my account to pay the bill in full.
  - It is my responsibility to monitor usage of services such as cable television, cellular telephones, etc. so that funds are available to pay the invoice in full.
- BMC/LIFE is not responsible for late payment fees or disconnection of services due to late or non-payment.
- BMC/LIFE does not pay credit card companies, collection agencies, nor overdraft fees.
- I must submit a separate Bill Payment Request Form for each vendor I desire BMC/LIFE to pay on my behalf.

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Benefits Management Corp.**  
PO Box 168045  
Sacramento, CA 95816

**Living In Familiar Environments**  
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